



Effective Date: \_\_\_\_\_

<input type="checkbox"/> New Enrollment
<input type="checkbox"/> Rehire Date _____
<input type="checkbox"/> Change of Status Date _____
<input type="checkbox"/> Open Enrollment
<input type="checkbox"/> Other _____

## 2024 BENEFITS ELECTION FORM

For dependent coverage, you will be required to provide documentation such as: most recent Tax Return, Birth Certificate, Declaration of Registered Domestic Partnership, or Court Documents, depending on circumstances.

### SECTION 1 EMPLOYEE ENROLLMENT (Complete in Full)

Employee Name (Last, First, Middle)		Social Security Number (SS#)		Birth Date (mm/dd/yy)		<input type="checkbox"/> Male <input type="checkbox"/> Female	
Employee Street Address		City		State		Zip	
				Home Phone		Work Phone	
Emergency Contact:						Marital Status	
Name		Phone No.		Relationship			
Date of Hire (mm/dd/yy)		Annual Salary		Hours Worked / Pay Period		Employee Type	
						<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	
Do you use tobacco products? <input type="checkbox"/> Yes <input type="checkbox"/> No							
<u>Coordination of Benefits:</u> Do you or any of your dependents have any other health plan or health insurance (including Medicare) in addition to the Prime Medical Coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No							
If yes, will this coverage remain in effect after the Prime Medical coverage begins? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Name and Group number of other coverage _____							

### SECTION 2 BENEFIT ELECTIONS

MEDICAL	Employee Only	Employee + Spouse	Employee + Child(ren)	Employee + Family
EPO Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DENTAL	Employee Only	Employee + Spouse	Employee + Child(ren)	Employee + Family
Delta Dental PPO Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VISION	Employee Only	Employee + Spouse	Employee + Child(ren)	Employee + Family
VSP Choice Plan B – Basic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VSP Choice Plan C – Premium	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### SECTION 3 COVERED INDIVIDUALS (Please print Names, Birthdates and Social Security Numbers)

Name (Last, First, Middle Initial)	Gender	Relationship	Birth Date	SS# <span style="color: red;">(Required)</span>	Primary Care Physician ID#	DeltaCare 12A Provider ID#
SELF	<input type="checkbox"/> M <input type="checkbox"/> F	SELF				
<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> SPOUSE <input type="checkbox"/> RDP				

**Please choose a statement that applies to you:**

- Named spouse or domestic partner is not employed or is self-employed and does not have access to an employer sponsored medical plan.
- Named spouse or domestic partner is actively employed by your facility.
- Named spouse or domestic partner is employed and his/her employer offers medical coverage or a contribution toward purchasing medical coverage.
- Named spouse or domestic partner is employed but his/her employer does not offer medical coverage or a contribution toward purchasing medical coverage.

<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> M <input type="checkbox"/> F	CHILD <input type="checkbox"/> Disabled?				
<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> M <input type="checkbox"/> F	CHILD <input type="checkbox"/> Disabled?				
<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> M <input type="checkbox"/> F	CHILD <input type="checkbox"/> Disabled?				

I decline all health plan coverage for myself, spouse and all dependents

I decline  Medical  Dental  Vision coverage for:  
 Spouse only  Child(ren) only  Spouse and Child(ren) only

The following Dependents only: \_\_\_\_\_

I have other medical coverage: Name of Insurance Carrier \_\_\_\_\_

**SECTION 4** **LIFE, AD&D, LONG TERM & SHORT TERM DISABILITY\* (LTD & STD\*) INSURANCE - SUN LIFE FINANCIAL**  
**METLIFE LEGAL PLANS / FINANCIAL WELLNESS & IDENTITY PROTECTION - EXPERIAN**  
**FLEXIBLE SPENDING ACCOUNT – HR SIMPLIFIED**

<p>Coverage Election – Complete the boxes by checking them to indicate your Coverage Elections.</p> <ul style="list-style-type: none"> <li>♦ <b>All the coverages listed may not be offered under your plan.</b></li> <li>♦ <b>Some amounts may be subject to Evidence of Insurability</b></li> </ul> <p>Please see the Sun Life highlight sheet for plan details and rates.</p> <p>MetLife Legal Plan – \$7.62 Bi-weekly  Experian – \$2.88 Individual /\$5.54 Family Bi-weekly  FSA – Medical Savings Account (\$3,050 max)  FSA – Dependent Day Care Account (\$5,000 max)</p> <p>*V-STD is only available for employees who reside outside of California.</p>		<b>Elected</b>	<b>Declined</b>	
	Life/AD&D	<input checked="" type="checkbox"/>	N/A	1X annual salary up to \$500,000
	(Full-Time EE's only)			
	Optional EE Life	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
	Optional Spouse Life	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
	Optional Child Life	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
	V-LTD	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
	V-STD*	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
	Legal Plan	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
	Experian	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
FSA Medical	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____ (Annual Election)	
FSA Day Care	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____ (Annual Election)	

**BENEFICIARY DESIGNATION**

Primary Beneficiary Name	Relationship	Date of Birth	Social Security Number	% of Benefit
Primary Beneficiary Name	Relationship	Date of Birth	Social Security Number	% of Benefit
Contingent Beneficiary Name	Relationship	Date of Birth	Social Security Number	% of Benefit
Contingent Beneficiary Name	Relationship	Date of Birth	Social Security Number	% of Benefit

I attest by signing below that I have reviewed the information provided on this application and to the best of my knowledge and belief; it is true and accurate with no omissions or misstatements. I also certify that the information I provided on this form and at all times during coverage about my family status and my dependents' eligibility for benefits under the benefit plan is accurate. I understand that coverage may be rescinded in the event of fraud or a material misrepresentation, and such rescission is effective on the date of such fraud or misrepresentation.

**Fraud Warning:** I further understand that any person who knowingly, and with intent to defraud any insurance company, or other person, files an application for insurance or a statement of claim containing any materially false information, or conceals information concerning any fact material thereto for the purpose of misleading, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**DEDUCTION AUTHORIZATION:** I authorize Premiere Healthcare Staffing to take the appropriate payroll deduction on a pre-tax basis from my wages determined by the benefits that I have chosen. If my employment terminates, I authorize my employer to make any required payroll deductions associated with my benefit elections from my final paycheck. I understand that the benefits that I have elected will be in effect January 1 through December 31, 2024 or until a new election is received due to qualifying event or subsequent open enrollment period. **I understand I have 30 days from the qualifying event to notify Human Resources. I also am responsible for notifying Human Resources of dependents that are no longer eligible within 30 days of the qualifying event. Failure to do so may jeopardize my dependent's right to elect COBRA.**

Employee Signature >	Signature of witness (only required if employee signature is "X")	Date	HR Use Only Entered:
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